



HOUSTON WOLVES SOCCER CLUB

"The Strength of the Wolf is in the Pack"

Player Withdrawal & Release Policy

At Houston Wolves S.C., we ask every player and family to commit to their team for the full duration of the season. We believe that long-term development is built through consistency, accountability, and shared responsibility across players, coaches, and families.

That said, we understand that situations may arise where a player may need to leave the club. This policy outlines the steps that must be followed to withdraw from Houston Wolves S.C. and be released from your seasonal commitment.

Escalation Pathway – Resolving Issues First

Before beginning the withdrawal process, we ask that families follow the club's Escalation Pathway to raise and resolve any concerns:

Coach → Program Director → Technical Director → CEO

Our leadership team is committed to working with families to find solutions. In many cases, communication at the right level can prevent misunderstandings or help us make adjustments that support the player's development. Withdrawal should only be considered after this process has been followed or when resolution is not possible.

Submitting a Withdrawal Request

If, after following the escalation pathway, a player still wishes to withdraw, a written request must be submitted via email to the Technical Director.

Your message should include:

- Player's full name
- Team name
- Parent/guardian contact information
- Reason for withdrawal
- Desired release date

Please send your request to:

Stephen Williams

Technical Director

stephen.williams@houstonwolvessoccerclub.com



Requirements Before a Release Can Be Granted

Before a player can be officially released from Houston Wolves S.C.:

- The account must be paid in full and in good standing.
- Any outstanding club-related matters must be resolved.
- The written withdrawal request must be reviewed and approved by the club's Technical Director.
- All payments must be completed through the SportsEngine platform where registration originally took place.

No release will be processed until these conditions are met. Once approved, the club will initiate the release through the appropriate league or governing body.

Policy on External Tryouts

Houston Wolves S.C. does not permit mid-season releases for the purpose of attending tryouts with another club.

If a player wishes to explore other opportunities, they must first complete the withdrawal process and be released from their contract with Houston Wolves S.C.

Only players who have met all release conditions will be eligible to register or train with another club.

Processing Timeline

Once all requirements are met, releases will be processed within 3–5 business days.

Players may not attend training, tryouts, or register with another club until the release is fully processed and confirmed.

Final Notes

We want every player to have a positive and rewarding experience. While we hope each player completes their full season with us, we understand that transitions may be part of a player's journey. If you have any questions about this policy or wish to begin the withdrawal process, please contact:

Stephen Williams

Technical Director

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